

Post / Reception		
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For Office use only

# CITY OF YORK

## FREEDOM THEREOF BY BIRTHRIGHT

**I**, *(your name in full)* .....

Hereby claim and give notice that I intend to apply for admission to the Freedom of the City of York by Birthright.

I am the daughter / grand-daughter / great grand-daughter *(delete whichever are inappropriate)*

of.....*(the full name of the person you are claiming through)*

of .....

.....*(present or last know address of person claiming through)*

in the said City *(their occupation when admitted)*.....

and who was admitted to the Freedom on the *( the full date)* .....day of .....in the year .....

when he/she resided at *(address when admitted)*.....

.....

I was born on the *(see notes 2&3)*..... of .....19.....

and now reside at.....

.....

and my occupation is *(see note 5)* .....

Daytime telephone ..... *(in case we need to contact you)*

Email .....@.....

Signature of claimant ..... Date .....

## NOTES

1. If you were born before your parent was admitted to the Freedom, your claim must be made through your grandparent or great grandparent.
2. The application **must** be accompanied by an original **full birth certificate** (not a photocopy and one that shows parentage), the birth certificate will be returned to you by 'Recorded Delivery' or in the instance where the applicant is resident outside of the United Kingdom, at the ceremony.
3. If the applicant is married or previously married, the application must also be accompanied by an original marriage certificate (or other relevant documents). The certificate will be returned to you as detailed above in note 2.
4. The details relating to the person that you are claiming through must match exactly the information held in the Roll of Freeman. A copy of this document is available for inspection at the City Archives, Exhibition Square, York, YO1 9EW, Telephone 01904 551879 and website address of [www.york.gov.uk/libraries/archives/](http://www.york.gov.uk/libraries/archives/). If you require any information or help with checking your ancestor's freedom records, please contact the City Archives who will be happy to help with any enquiries.
5. The space available on the certificate for information relating to your current occupation is limited, we advise that job titles and descriptions are kept as short as possible. **Please ensure that all information including spelling of names is correct, as this information is reproduced on the certificate and entered into the Roll of Freeman.**
6. Once completed, please return with full original birth/marriage certificate to:

Electoral & Civic Services  
Chief Executives  
City of York Council  
The Guildhall  
York  
YO1 9QN

*If any further information is required, please contact Electoral & Civic Services:-*

Joanne Lowe: 01904 551050 or [joanne.lowe@york.gov.uk](mailto:joanne.lowe@york.gov.uk)  
Andrew Flecknor: 01904 552032 or [andrew.flecknor@york.gov.uk](mailto:andrew.flecknor@york.gov.uk)